

## Notice: Those who receive residence permit card

### 1 Registration of address

Please bring your residence permit card to public offices of any residential address to register your updated address within 14 days after you fix the residential address.

If you don't register your address without any proper reason within 90 days after your landing, your permit to stay in Japan may be cancelled.

### 2 Obligation to carry residence permit card all the time

You have to have residence permit card with you all the time. If you are under 16 years old, it is not necessary.

### 3 Term of validity of residence permit card (Those who receive residence permit card under 16 years old)

The birthday of 16 years old is prior to the termination of residence permit card. It means that your residence permit card expires on your 16-year-old birthday.

If you celebrate on your 16-year-old birthday before the termination of the card, you have to bring your residence permit card to any immigration bureau in your region and apply for the change of term of validity. You can apply for this change six months prior your 16-year-old birthday.

### 4 Changes of the organization that mid-to-long-term residents belong to

In the following cases, a mid-to-long-term resident must notify any changes regarding the host organization to the Minister of Justice within 14 days of the change.

#### Authorized Employment (excluding some services), students and trainees

When there is a change in the name or address of the host organization such as a place of employment or educational institution, extinguishment of the organization due to bankruptcy, termination of employment or contract with the organization, or transfer to a new organization, a resident must submit a notification to the Minister of Justice within 14 days by visiting a Regional Immigration Bureau, postal mail or through the "Immigration Bureau e-Notification System."

#### Residents with a status of residence as a spouse

When a resident with a status of "Family Stay," "Special Activities (c)," "Spouse or Child of Japanese," or "Spouse or Child of Permanent Resident" as a spouse divorced from his/her spouse or became bereaved, he/she must submit a notification to the Minister of Justice within 14 days by visiting a Regional Immigration Bureau, postal mail or through the "Immigration Bureau e-Notification System."

(Mailing address)

Notification Reception

Resident Management Information Department

Tokyo Immigration Bureau

5-5-30 Konan Minatoku, Tokyo, 108-8255

(在留管理情報部門 届出受付担当)

--See backside of this card--

Bring your Residence Card Number when submitting the above notification to a Regional Immigration Bureau. If you are submitting by postal mail, enclose a copy of your Residence Card Number as well as the notification and make sure to write down "Enc. notification" in red on the front side of the envelope. It is necessary to access the "Immigration Bureau e-Notification System" and register user information before you use the system.

(See websites below for details on the "Immigration Bureau e-Notification System")

Immigration Bureau e-Notification System

<https://www.ens-immi.moj.go.jp/NA01/NAA01SAction.do>

Special Website for Publicity

<http://www.immi-moj.go.jp/i-ens/index.html>

**Non-Japanese Language Inquiries:** For further information, please contact the offices below.

<p>➤ <b>Immigration Information Center</b>          Mon. thru Fri.: 8:30-17:15          TEL: 0570-013904 (IP Phone, PHS, International Call: 03-5796-7112)</p>	<p>Languages available:          English, Chinese, Korean, Spanish and Portuguese</p>
<p>➤ <b>One-Stop Consultation Support Centers</b>          Mon. thru Fri.: 9:00-16:00          Consultation Support Center for Foreign Residents (Shinjuku): 03-3202-5535          Saitama Information &amp; Support: 048-833-3296          Hamamatsu Multicultural Center, One-Stop Consultation Corner: 053-458-1510          Web: <a href="http://www.immi-moj.go.jp/info/index.html">http://www.immi-moj.go.jp/info/index.html</a></p>	<p>For inquiries by telephone or in person, services are available in languages other than Japanese. Languages available differ depending on the day of the week, so please make sure to check the website.</p> <p><u>Shinjuku:</u> English, Chinese, Spanish, Portuguese, Bengali, Vietnamese, Indonesian</p> <p><u>Saitama:</u> English, Portuguese, Spanish, Chinese, Korean, Tagalog, Thai, Vietnamese</p> <p><u>Hamamatsu:</u> English, Portuguese, Spanish, Chinese, Tagalog</p>

Immigration Bureau, Ministry of Justice: Regarding the new residency management system

[http://www.immi-moj.go.jp/newimmiact\\_1/index.html](http://www.immi-moj.go.jp/newimmiact_1/index.html)

\*English, Chinese (Simplified and Traditional), Korean, Spanish and Portuguese versions are available.